

CIVIC ASSOCIATION OF SHORT BEACH  
ZONING BOARD OF APPEALS  
P.O. BOX 2012  
SHORT BEACH, CONNECTICUT 06405

**MINUTES FROM THE DECEMBER 2, 2019 ANNUAL MEETING**

Meeting held at The Orchard House, 421 Shore Drive, Branford, Connecticut. Called to order by Chairman, Walter Kawecki. The Secretary called the roll. Present at this meeting were Chairman, Walter Kawecki, Secretary, Andi Hallier, and Regular Member, Robert Schwall, Also present was Alternate Member, Martin Hallier, Sr. The Chairman seated Mr. Hallier as a Regular Member of the Board so as to constitute a quorum for voting purposes.

**1. Receive New Applications for Appeal**

No applications for appeal were submitted to the Board at this meeting.

**2. Minutes**

Chairman Kawecki entertained a motion to approve the minutes from the Board's most recent Regular Meeting, held on October 7, 2019. Secretary Hallier reported that the minutes from this meeting were circulated via email to all Board Members and approved unanimously on November 4, 2019.

**3. Old Business**

None.

**4. Bills and Correspondence**

None.

**5. New Business**

**a. Election of Officers**

Chairman Kawecki entertained nominations for the position of Secretary for the 2020 calendar year. Mr. Hallier nominated Andi Hallier for the position; Mr. Schwall seconded the nomination. No other nominations for this position were offered, and no further discussion ensued. Upon roll call by Secretary Hallier, on voice vote, Chairman Kawecki, Mr. Schwall and Mr. Hallier voted in favor of Andi Hallier's appointment as Secretary for the 2020 calendar year. Ms. Hallier abstained from participation in the voting process, and she was re-elected to the position of Secretary.

Thereafter, Chairman Kawecki entertained nominations for the position of Chairman for the 2020 calendar year. Mr. Schwall nominated Mr. Kawecki for the position; Mr. Hallier seconded the nomination. No other nominations for this position were offered, and no further discussion ensued. Upon roll call by Secretary Hallier, Mr. Schwall, Mr. Hallier and Secretary Hallier voted in favor of

Chairman Kawecki's appointment to the position of Chairman. Mr. Kawecki abstained from participation in the voting process, and he was re-elected to the position of Chairman for the 2020 Calendar Year.

**b. 2020 SBZBA Meeting Schedule**

Chairman Kawecki reviewed the 2020 calendar with the Board Members present, and after some discussion about the timing of the Civic Association of Short Beach's Annual Meeting in June and the location of the Board's November Annual Meeting on the Monday preceding the 2020 Presidential Election (the Board generally meets at the Orchard House, which is used as Branford's 3<sup>rd</sup> District Polling Place), Chairman Kawecki proposed that the Board meet on the first Mondays of February, March, April, May, June, August, October, November and December of 2020. All of these meetings are to be held at 7:30 p.m. at the Orchard House, 421 Shore Drive, Branford, CT, with the exception of the meeting scheduled for the first Monday in November, 2020, which will likely be held at the Short Beach Union Church on Pentecost Street. Chairman Kawecki agreed to contact the Pastor of the SBUC, Skip Ferry, to secure the alternate location for the Board's November, 2020 meeting. Mr. Hallier moved to approve the Chairman's proposed 2020 Meeting Schedule, and Secretary Hallier seconded the motion. Upon voice vote, the motion carried unanimously thereafter. Secretary Hallier agreed to transcribe the 2020 Meeting Calendar, distribute it to all Board Members, and submit it for publication.

**6. Adjournment**

Hearing no further business, Chairman Kawecki entertained a motion to adjourn the meeting. Secretary Hallier moved to adjourn, and Mr. Schwall seconded the motion, which carried unanimously, and the meeting was adjourned.

Respectfully submitted,  
Andi Hallier, Secretary