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The annual meeting of the Civic Association of Short Beach was held on Monday, September 9, 2019, at the Orchard House 421 Shore Dr., Short Beach, CT.

Present: Darce DeCosta, Fran Clark, Chris Collins, John Graham, Doug Hanlon, Paula Wilmer, Francesca Bickel, Peggy Carpenter, Dave Perkins (ZEO Officer), Brian Funaro

Community members: Keith DeCosta, Kevin Ryan

Doug Hanlon called the meeting to order at 7:08pm.

1. Final review of the minutes of the previous meeting. Under 4f. Change to Peggy Carpenter will get estimates. Replace Jaime to Jamie for Mr. Cosgrove's name. Chris Collins made a motion to accept the minutes as corrected. John Graham seconded. All in favor.
2. Report of the Treasurer: Reported by Peggy Carpenter. As of August 30, 2019, Capital one checking account balance is \$24815.02 and savings \$1,617.78. As of August 31, 2019, Webster checking balance \$8338.64 and savings \$50,001.07.
3. Zoning Applications -
 - a. Application Number 2019-09-01 Margaret Wheeler and Kevin Ryan for property 11 Clark Ave. John Graham made a motion to accept. Darce DeCosta seconded. All in favor.
 - b. George Fowler and John Hackley - information about retaining wall
4. Unfinished Business:
 - a. Website & Google Docs- Brian Funaro fixed some broken links and will continue to work on the site. Brian Funaro and Francesca Bickel will reach out to Robin or Dave Comey to get minutes on website.
 - b. Wall of "thank you" on the website: Short Beach Days committee and all their volunteers, Michaleah Bracken and Mark Rosenthal
 - c. Welcoming new neighbors to Short Beach – Francesca Bickel and Doug Hanlon will send bags to new neighbors this weekend. Darce DeCosta will create an event list of neighborhood events sponsored within the neighborhood.
 - d. Discuss Rules for use of the parks - form for request use of the park within Parks and Rec. committee. Possibly create a Google form for request to use park. Add to website who to contact for what.
 - e. Update on Community Policing meeting event - John Graham printed out flyers. Community Member Keith DeCosta created a Facebook event on Short Beach Bulletin Board. Create an agenda for meeting.
 - f. Improve the look of SB and slow traffic ---Historic perspective - no update. Suggestion to Welcome to Short Beach Historic District as enter Short Beach,

poss. use old boat planks to make sign. We will ask Robin Comey to report on this next time.

- g. Any discussion of East Shore Health Department Project - Peggy Carpenter indicated that some local citizens very involved. No data findings as of yet.
 - h. Tree care at Pardee Park. Fran Clark indicated to go with Care of Trees and not take down the big tree. Peggy Carpenter made a motion to pay \$2695 to Care of Trees. John Graham seconded. All in favor.
5. Reports of the Committees:
- a. Fire & Police - no update
 - b. Sanitation - No update
 - c. Parks & Beaches - No update.
 - d. Roads & Sidewalks - Board to help enforce the shoveling their sidewalks this winter, Community Member Keith DeCosta discussed that people are increasingly parking in the driveway to the Trolley tracks in front of the pumping station, should they be parking there? Added to the police community meeting agenda.
6. New Business:
- a. Request for 'no outlet' sign at the beginning of Farm River Road
 - b. Something should be done about the sign in front of the Post Office?.
 - c. Bocce court matters - Reinforce park rules.
 - d. New business raised by the Executive Board and members of the community.
 - i. John Graham was approached by a community member about parking in regards to Air BNB's, in regards to boarders and provide parking, however, it's a public street and everyone has a right to park on the street. - added to the police community meeting.
 - e. Speak to Shoreline Trolley Museum about getting another sign for the Pop. less than 2500.
 - f. Peggy Carpenter wanted to confirm that if people didn't pay their dues by Sept. 6th, a lien would be put on their house. Fran Clark will call community members that have not paid before putting a lien on their home. Peggy Carpenter will consult with the town assessor, Bobby Brooks, to see what the town policy in regards to liens and continue with their policy.
 - g. Chris Collins suggested the Board have a retreat to discuss practices, policies, styles and norms.

Adjournment: John Graham made a motion to adjourn at 9:02pm. Darce DeCosta seconded and the motion passed unanimously.

Respectfully Submitted,
Darce DeCosta