



The monthly meeting of the Civic Association of Short Beach was held on Monday December 11th, 2017, at the Union Church, 14 Pentecost Street, Short Beach, CT.

Tim Nicholas called the meeting to order at 7:05 pm. Also present: Francesca Bickel, Margaret Carpenter, Frances Clark, Robin Comey, Douglas Hanlon, and Alinor Sterling. Absent were Christine Collins and Amy Wilson. Zoning Enforcement Officer David Perkins also attended. Members of the public that attended were Frazier Bronson and Helen Wong.

- 1) **November Minutes** – Minutes were presented. The following corrections were made:
 - a. **Section 2** – “It was agreed that Mr. Parzyck built the dock”, as opposed to “owns the dock.”
 - b. **Section 2b** – SBCA was corrected to read CASB twice.
 - c. **Section 7** – SBCA was corrected to read CASB twice.

Alinor Sterling made a motion to approve minutes as corrected and Francesca Bickel seconded. Motion passed unanimously.

2) Zoning Applications

Application 2017-6 Frasier Bronson withdrew the application as presented last month.

Application 2017-7 Frasier Bronson and Helen Wong submitted their application based on plans dated 12-11-2017 prepared by J.W. Huber, Job #15-1083. Alinor Sterling made a motion to deny the application based on Schedule A, Section 5B, rear setback expands non conformity. Doug Hanlon seconded the motion and plans were denied. All in favor of denial.

- 3) **Report of the Treasurer** – Margaret Carpenter reported balance in checking account as \$14,011.31 and \$81,240.23 in money market savings.

4) Unfinished business –

- a. **Title Search** – Valley Street – The board has had no communication from Attorney Andrew Campbell.
- b. **Zoning Application Instructions** – Referred to next month.
- c. **Digitizing Records** – Frances Clark presented Jane Bouley’s review of CASB records. Board agreed with her analysis of how to handle existing records and would go forward with her recommendations (Attachment 1)
- d. **Wall of “Thank You” on the website** – Discussion to include a thank you portion on the CASB website. Robin Comey will add a section.

5) Committee Reports

All committee reports were tabled to next meeting.

6) New Business

- a) Board requests following up with the group responsible for the Historical Village presentation.

Adjournment: Frances Clark made a motion to adjourn at 8:49pm and Alinor Sterling seconded. All in favor.

Respectfully Submitted,
Robin E. Comey