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The monthly meeting of the Civic Association of Short Beach was held on Monday March 12th, 2018, at the Union Church, 14 Pentecost Street, Short Beach, CT.

Tim Nicholas called the meeting to order at 7:04 pm. Also present: Francesca Bickel, Margaret Carpenter, Frances Clark, Robin Comey, Christine Collins, Douglas Hanlon and Alinor Sterling. Absent was Amy Wilson. Also present was David Perkins, Attorney Andrew Campbell, Walter Kawecki, Val Tatasciore, Justine Gillen and Justine Gillen.

- 1) **February 2018 Minutes** – Margaret Carpenter made motion to accept and Douglas Hanlon seconded. Motion passed unanimously.
- 2) **Unfinished business – (previously agenda item 4a) – Title Search** – Attorney Andrew Campbell, representing Paul Parzyk of 4 Valley Street reported that he was making substantial progress on making contact with Bristoll family members and believes that process would be completed in approximately 30 days. Attorney Campbell will summarize in writing and it was recommended that we keep the CASB attorney in the loop. The ideal outcome would be that the parcel will contain an easement and deed for CASB.
- 3) **Zoning Applications -2018-5** Walter Kawecki presented new building application for 25 Riverview Avenue for deck expansion. Margaret Carpenter made a motion to approve and Francesca Bickel seconded. Motion passed unanimously.
- 4) **Report of the Treasurer** – Margaret Carpenter reported balance in checking account as \$13,266.59 and \$81,280.30 in money market savings. Frances Clark reported that last year’s books have been finished by first auditor and was off to the second auditor.
- 5) **Additional Unfinished business** –
  - a. **Zoning Application Instructions** – The committee would meet on March 25<sup>th</sup> at 1pm to review changes.
  - b. **Bocce Courts** – Val Tatasciore made a presentation to the CASB with supporting designs and pictures. He presented a cost estimate which would include a couple of benches for the area. Frances Clark made a motion to approve spending \$3000 to build the Bocce Court and Margaret Carpenter seconded. Motion approved unanimously.
  - c. **Digitizing Records** – No discussion
  - d. **Wall of “Thank You” on the website** – Robin Comey would double check to ensure all is updated. Robin was concerned that we were not coming up in searches and maximizing our web presence. It was suggested that Ann Drinan might be able to help with back-end of site.
  - e. **Discuss “No Overnight Parking” at Pardee Park** – Overnight parking is still an issue. Move to next month.
  - f. **New Neighbors process** – move to next month.
- 6) **Committee Reports**
  - a. **Fire & Police** - Nothing to report.

**b. Sanitation** – Re: 19 Farm River Road. The situation is improving and the property is being slowly cleaned up. Property owner is out of state. If not resolved, ZEO will call. Alinor Sterling suggested that ZEO call and make it clear that we the CASB expects it to be resolved ASAP.

**c. Parks & Beaches**

**i. Short Beach Playground funding** – Robin Comey reported that \$30,000 is being included in the Park & Rec’s 2018 budget request to town for Pardee Park playground upgrades. Ms. Comey also reported that several people have volunteered to work on neighborhood fundraising committee. Margaret Carpenter made motion to commit \$30,000 from CASB funds to replace the Pardee Park playground contingent on the town providing matching funds. Frances Clark seconded the motion. Motion passed unanimously.

**d. Roads & Sidewalks** – Repeat offenders still not clearing snow in timely fashion.

**7) New Business** –

**a.** Discussion on raising the annual association fee, 10% (\$5.50) for next year. It was noted that some members thought it was inexpensive for the services CASB provides and in comparison to other local neighborhood associations. Alinor Sterling made motion to approve annual association fee for next year and Margaret Carpenter seconded. Motion passed unanimously.

**b.** Town Hall reported a complaint at 115 Highland Ave, of an illegal apartment. The town building inspector came out and did not report seeing one on the upper floor. The association believes it is in the basement and it has been tied into the sewer system, potentially without permits. While the ZEO asked to be recused to follow up on this matter, Tim Nicholas request he follow up on it anyway.

**c.** ZEO should also follow up to make sure that the Elgee property has received their COI.

**d.** Request for bench to be installed on Clark Ave on the right of way.

**e.** It was decided that the CASB would not be appropriate place to advertise Short Beach Union Church activities.

**Adjournment:** Frances Clark made a motion to adjourn at 9:15 pm and Margaret Carpenter seconded. All in favor.

Respectfully Submitted,  
Robin E. Comey