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The monthly meeting of the Civic Association of Short Beach was held on Monday September 10, 2018, at the Union Church, 14 Pentecost Street, Short Beach, CT.

**Present:** Darce DeCosta, Paula Wilmer, John Graham, Fran Clark, Brian Funaro, Dave Perkins, Walter Williams Peggy Carpenter, Chris Collins, Paula Wilner, Doug Hanlon, Franceska Bickel

1. **July & August 2018 Minutes** – Members reviewed minutes from July and August meeting. In the July minutes, it should be corrected that Darce DeCosta was in attendance. Fran Clark made motion to approve July’s minutes. John Graham seconded and all approved. Fran Clark made a motion to approve July’s minutes and Chris Collins seconded. All in favor.

2. **Zoning Applications -**

a.) Application 2018-10

Matt Schell - 61 Taylor Place, new shed, 12X12 to 12X24, has 3 copies and application, Dave Perkins showed it would remain within 6 feet from perimeter, reviewed application, Chris Collins made a motion to approve it with the corrections, John Graham seconded it and all in favor.

b.) John Hackley presented Hackley Family Property on corner of Shore Drive and Little Bay Lane - retaining wall on West side of property is failing, replace existing wall, wall is on the property line, where swimming pool on line of Fauzer residence, Dave Perkins indicated it was a wall already in existence, just being maintained, fence will come out first, excavated to grade, take old wall down and new wall up, 4-5 weeks, no motion needed, Chris Collins made a motion that the owner of the property will replace the currently existing wall. Darce DeCosta seconded and all in favor. Dave Perkins will draft a letter indicating that there is no approval needed and the owner has investigated replacement.

c.) 86-88 Riverview

Complaints about expansion of deck/stairs

call from neighbors, Adrian abuts this property on south side

Addition put on the deck of house closer to water, deck put on front house by road.

Dave Perkins sent owner a warning letter. Owner, Louise Pane, replied indicating he had all the town permits. He owed taxes and could not get permits. No authorization from CASB. Dave Perkins scheduled a meeting with him on Wednesday and Pane didn’t show up. Pane was emailed an application. Dave Perkins drafted a Cease and Correct to give him 10 days. File a motion with the Superior court if no response from Pane. Dave Perkins will keep track of the timeline. Fran Clark will send Cease and Correct letter by certified mail, returned receipt and regular first class mail September 11, 2018.

3. **Report of the Treasurer** - Peggy Carpenter reported balance in savings account \$51,433.58, and checking account \$20761.89 as of August 31, 2018. CASB wrote large check for playground equipment.

4. Unfinished Business -

a.) Zoning application instructions, clarify language for CASB and ABA applications - update from Dave Perkins, still in progress

b.) Digitizing records - update on identifying help, financials are easy to make digital. All applications, records can be made electronically, but is it necessary? Brian Funaro has an idea and would like to present to the committee a proposal that could provide shared access to board members.

- c.) Wall of “thank you” on the website: suggestions for August/September?
- e.) System/process for welcoming new neighbors to Short Beach - review draft letter next time. Francesca Bickel will work on the letter for next meeting.

**Committee Reports –**

- a) **Fire & Police - Chris Collins**, John Graham, Peggy Carpenter  
John Graham reported that he contacted Lt. O’Mally to set up a meeting re: signs on Altman St. and parking on Court St., also in touch with SB Post Office. Will follow up at the next meeting.
- b) **Sanitation – Francesca Bickel**, Brian Funaro, , Chris Collins  
Brian Funaro reported no issues.
- c) **Parks & Beaches - Doug Hanlon**, Darce DeCosta, Brian Funaro  
Peggy Carpenter reported that Sawyer did a great job. Fran Clark reported that the outhouses are still there from SBD. Frank Clark also reported that she was worried that people driving into Pardee Park for Bocce and the lock always needs to be locked so no one steals the lock. Fran Clark presented the picture of the new park for Pardee Park and hopes to get another copy to put in the Short Beach Post Office.
- d) **Roads & Sidewalks –Paula Wilmer**, Fran Clark, Darce DeCosta  
Doug Hanlon reported on Beckett Ave. has been water on the road has been higher than in previous years. Lobbied to town and town installed a check valve to help with this matter. Doug Hanlon sent a response to the town to clean valve. Paula Wimmer brought up similar issue on Shore Drive, but due to state road, wanted to know if association can write a letter or if she can as a homeowner. Frank Clark brought to attention some issues with certain sidewalks.
- f) **Finance - Doug Hanlon**, Peggy Carpenter, Frank Clark
- g) **General - John Graham**, Francesca Bickel, Paula Wilmer
- e) **ZOE -Walter Williams & Dave Perkins**
- 5. **New Business -**
  - a) Complaints from Joan Burke re: Luckey Property - not in attendance
  - e) New Business raised by the Executive Board and members of the community

Chris Collins discussed that Walter (ZBA) would have to re-establish a committee to discuss FEMA and regulations. Need to create a committee and review legal issues. Pre-committee work to focus on what we need to do and then form a committee. Doug Hanlon indicated Connecticut Conference of Municipalities (CCM) do a study that was useful last time around, and might be worthwhile to have CCM give us another overview of what other towns are doing. CASB members will put together a framework and timeline to move forward. Chris Collins would like to get committee together for next month and she will get some information for what we need and how to start.

Fran Clark gets notifications of court cases and got some because of Clifford. Fran will forward it to committee members.

Chris Collins discussed the idea of having more training for all committee members on zoning. Dave Perkins could do a training for us. We need to plan this with a date in mind for next meeting. Chris will reach out to Dave to see what dates he has available. Ask Dave to put together a training manual.

Peggy Carpenter discussed her husband wanting to put one of those public libraries somewhere in Short Beach. She will follow up with more at some point.

John Graham brought up issue that some people who are using rentals as Air B&B’s. Zoning regulations do allow boarding houses. Need to decide if we want to start enforcing it.

**Adjournment:** John Graham motion to adjourn at. Darce DeCosta seconded. All in favor.

Respectfully Submitted,  
Darce DeCosta  
19 Berger St.