

CIVIC ASSOCIATION OF SHORT BEACH  
ZONING BOARD OF APPEALS  
P.O. BOX 2012  
SHORT BEACH, CONNECTICUT 06405

**MINUTES FROM THE NOVEMBER 1, 2021 ANNUAL MEETING**

Meeting held remotely via Google Meeting. Called to order by Chairman, Walter Kawecki. The Secretary called the roll. Present at this meeting were Chairman, Walter Kawecki, Secretary, Andi Hallier, and Regular Member, Carleen Davis. Also present was Alternate Member, David Steinman.

**1. Receive New Applications for Appeal**

No applications for appeal were submitted to the Board at this meeting.

**2. Minutes**

Secretary Hallier reported to the Board that the submission of the Minutes from the Board's most recent meeting, held on May 3, 2021, was delayed secondary to the failure of the digital voice recorder used to record the meeting. Secretary Hallier further explained that she had retained the services of a computer specialist to retrieve the digital recording of the meeting, so she could prepare and submit the Minutes for the Board's review and comment. Chairman Kawecki entertained a Motion to table approval of the Minutes from the Board's last meeting, held on May 3, 2021, pending transcription and submission of the Minutes by the Secretary. Ms. Davis moved to table approval of the Minutes, and Chairman Kawecki provided a second, after which the Motion passed unanimously, with Secretary Hallier abstaining from the vote on the Motion.

**3. Old Business**

None.

**4. Bills and Correspondence**

None.

**5. New Business**

**a. Election of Officers for 2022.**

Chairman Kawecki opened the floor for nominations for the position of Chairman for calendar year 2022. Mr. Steinman nominated Mr. Kawecki to serve as Chairman, and Ms. Davis provided a second. Inasmuch as no one else was nominated to serve as Chairman, Secretary Hallier entertained a Motion to elect Mr. Kawecki to serve as Chairman. Mr. Steinman so moved, and Ms. Davis provided a second. Thereafter, Mr. Kawecki was reelected to the position of Chairman for the upcoming year unanimously.

Chairman Kawecki then opened the floor for nominations for the position of Secretary for the calendar year 2022. Ms. Davis nominated Ms. Hallier to serve as Secretary. Chairman Kawecki provided a second.

Inasmuch as there were no other nominations, Chairman Kawecki entertained a Motion to elect Ms. Hallier to serve as Secretary. Ms. Davis so moved, and Mr. Steinman provided a second. Thereafter, Ms. Hallier was reelected to the position of Secretary for the upcoming year unanimously.

**b. Adoption of 2022 Meeting Schedule**

Secretary Hallier submitted a proposed meeting schedule for the Board's review and approval. Following a brief discussion as to whether to hold the Board's meetings earlier in the evening, Chairman Kawecki entertained a Motion to approve the meeting schedule as submitted by Secretary Hallier. Mr. Steinman moved to approve the Board's 2022 meeting schedule, and Ms. Davis provided a second. Thereafter, the Board's 2022 meeting schedule was approved unanimously.

**6. Adjournment**

Hearing no further business, Chairman Kawecki entertained a motion to adjourn the meeting. Secretary Hallier moved to adjourn, and Ms. Davis seconded the motion, which carried unanimously, and the meeting was adjourned.

Respectfully submitted,

Andi Hallier  
Secretary

